

Cobblestone Elementary School

Where students build foundations for the future
..... A Vision in Focus



Library Check-out Permission

Dear Parent/Guardian,

It has come to our attention that some parents would prefer that their students not check out library books. We are therefore requiring a signed permission slip for all our students. This will ensure that we follow the wishes of our parents.

We hope that your child will enjoy using our school library. It is our goal that students, parents and staff will find it to be a pleasant learning environment.

We would like to take this opportunity to briefly state the library policies:

1. A letter of permission must be signed by a parent or guardian before a student is permitted to check-out library materials.
2. Library books circulate for 2 weeks from the date they were checked out. Students are allowed to check out two books at a time. If a student has an overdue book they will be unable to check out another library book until it is returned.
3. Parents are held responsible to pay the replacement cost of any lost or damaged library book. Students will be unable to check out a library book until lost or damaged book fees are paid. Please help by stressing to your child the importance of taking care of our library books. This is a good way for children to begin learning responsibility.
4. Should a book need to be repaired – please bring it to the library and we will repair it.

Please complete the form below and have your student return it to their teacher.

Students Name _____

_____ **Yes, my child may check out library books.**

_____ **No, I do not want my child to check out library books.**

Parent's Signature _____

Date _____